



## Texas Historical Foundation Interim & Completion Report for Grant Recipients

*Recipients of Texas Historical Foundation Grants are required to file a Completion Report within 90 days of concluding work on the funded project. Projects requiring more than one year to complete should submit an Interim Report after 12 months of work, or if the funded project requires an extension past the projected completion date indicated in the initial application.*

*Finished Interim or Completion Reports can be submitted via email to [grants@texashistoricalfoundation.org](mailto:grants@texashistoricalfoundation.org) or online at [texashistoricalfoundation.org/grants.html](http://texashistoricalfoundation.org/grants.html)*

### Organization:

### Project Description:

<b>Grant Amount:</b>	<b>Project Cost:</b>
<b>Date Received:</b>	<b>Completion Date:</b>
<b>Submitted By:</b>	<b>Email Address:</b>
<b>Select Report Type:</b>	<input type="checkbox"/> Interim Report <input type="checkbox"/> Completion Report <input type="checkbox"/> Extension Request

**If filing an Interim Report/extension request, briefly note the current status of the project and work accomplished. If an extension is needed beyond the original project timeline provided in original application, please explain.**

### Section One – Overview

*Information provided in Section One is for internal use and recordkeeping purposes. If you are submitting an Interim Report, it is not necessary to continue past the demarcating line on the following page.*

Select the length of time that best describes the project's duration:

0-6 months

6 months – 1 year

between 1-2 years

2 or more years

Select the category that best describes your project:

Archeology	Cultural Heritage
Architecture	Education
Archives/Collections	Museum Programming
Arts	Publishing

*If submitting an Interim Report, it is not necessary to continue beyond this point.*

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Did the cost of the project fall within the estimated budget listed in the grant application, and were Texas Historical Foundation funds applied as proposed?

If grants or resources from organizations other than THF were utilized to complete this project, list them in the form below, including project partners:

Organization	Resource	Role

How did you hear about the Texas Historical Foundation's grant program? Do you have any feedback you can share regarding the program or application process?

## Section Two- Conversation

*In this section, you will be asked to respond to questions in a conversational style to assist the Texas Historical Foundation in further promoting your organization and project through social media, testimonials, and articles published on our blog and in HERITAGE Magazine.*

*If you are not interested in promoting your organization in such a way, it is not necessary to complete this section beyond the first three questions. If you encounter a question that does not apply, it can be skipped.*

1. Describe the results of the project.
2. What has the impact been on your community or the population served by your organization?
3. What obstacles did your organization face in the project's completion? How were they navigated?
4. What do you wish more people knew about your project, organization, or field?

